



**Position Title:**           **Head Lifeguard**

**Reports To:**               **Club General Manager & Operations Manager**

**About Mercerwood Shore Club:** Mercerwood Shore Club (MSC) is a private, relaxed, family style member-owned club located on a spectacular Mercer Island waterfront setting. Since 1953, the club has been bringing families together to enjoy a variety of activities for all ages, and our new clubhouse offers a modern, gorgeous space for families to enjoy year-round. Currently it is at capacity at 375-member families and has a robust a wait list. The Club's annual budget is \$1.2MM and supports programming throughout the year.

### **Job Summary**

- The Head Lifeguard is responsible for assisting the Aquatics Manager in the supervision, scheduling, hiring and training of the MSC lifeguard staff. The Head Lifeguard also performs all lifeguard responsibilities including monitoring pool activities, applying first aid, and performing water rescues as necessary.

### **Supervision**

- The Head Lifeguard will be under the direct supervision of the Aquatics Manager as well as the General Manager and Operations Manager.

### **Certifications**

- Current Red Cross Lifeguard Certification, First Aid and CPR
- Not required, but highly encouraged, current Red Cross Lifeguard Instructor Certification or willingness to become instructor certified.

### **Responsibilities**

- Ensures that swimmers are well supervised in the pool and on decks and rotates in as one of the lifeguards when on duty.
- Orients new lifeguards to job duties and responsibilities. Ensures that all lifeguards are current on their training and certifications.
- Schedules, coordinates and conducts in-service training. Ensures that lifeguards are fully competent in first aid, CPR, and all water rescue techniques. Holds evaluations to ensure the competency of the lifeguard staff.
- Schedules lifeguards to ensure that adequate coverage of pool areas is maintained during operating hours.
- Ensures that lifeguards perform in accordance with established safety regulations and policies.
- Keeps the maintenance and management well informed of pool maintenance needs including cleaning, chemical adjustments, and repairs.

- Inventories and recognizes when supplies or equipment need to be ordered and communicates the needs to the General Manager, Facilities Manager and or Pool Operator.
- Interfaces with patrons regarding concerns, problems, or any other significant issues. Provides input and feedback while responding to problems.
- Conducts interviews for new lifeguards and assists in the hiring of swim instructors.
- Assists in the setup and coordination of Swim Meets i.e. guarding warm-ups and is present during the duration of home competitions (swim & dive meets and water polo matches).

### **Qualifications**

- Current Lifeguard Certification
- Current 1<sup>st</sup> Aid Certification
- Current CPR / AED Certification
- 2+ years of lifeguard experience
- 1 - 3 years of previous lifeguard supervision (preferred)

MSC is an equal opportunity employer committed to diversity in all aspects of its programming and organization.

Applicants may email resume or questions to [msc@mercerwood.com](mailto:msc@mercerwood.com) or deliver to the club (4150 East Mercer Way, Mercer Island, WA 98040)