



Upstairs Lounge Use Policy - Agreement

1. **All Members:** Please **Sign In at the front desk**, *including signing in your guests.*
2. Lounge is for Member use *Only*. **There is NO 'exclusive use' of the Upstairs Lounge** All guest(s) must be accompanied by a member.
3. We welcome group gatherings limited to **no more than 12 persons *per member family; this includes the member family.***
(The Clubhouse may be used for pre-planned club-related events.)
4. The maximum occupancy, including the "Manta Bar" is limited to 96 people; *per City of Mercer Island Code.*
5. Banquet permits are required for all club-sponsored events. **There is absolutely no sale of liquor allowed at the club. All members and guests consuming alcohol must be 21 years of age or older.**
6. Children 11 years and younger ***must be accompanied and supervised by a responsible adult 15 years of age or older.***
7. All members will be responsible for cleaning all areas of the lounge after each use.
8. Please be aware of all members present when choosing music and volume level.
9. Please put all equipment and furniture back where it belongs.
10. Please refrain from using lounge and /or having children accompany you in the lounge in bathing suits.
 - o *The Upstairs Lounge is NOT to be used for parties for children 13 years and under.*
11. The club is open until 10:00 PM. If you are the last one to leave, please close all windows, doors, turn off any electronics (TV's etc.) and turn off the lights. Thank you!
12. We ask that you notify the MSC Member Services; at least two weeks in advance, if you're planning on using the space per the guidelines outlined above, so we may better serve you.

The Lounge is currently not available for "Rentals."

I have read and agree to the terms outlined in the Upstairs Lounge Use Policy. I understand and authorize a cleaning and repair fee may be assessed to my account, if any of the furniture or equipment is broken or damaged by my family members or guests.

Name _____

Member# _____ Date of Event: _____

Reason for Event: _____

Signature _____

Start Time _____ End Time _____ Number of Guests _____

MSC Approved & Posted on Calendar _____

MSC EVENT SIGN IN SHEET

Host: _____

Date: _____

Attendee Name

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

