Swim Instructor Statement of Understanding

1. Show up for class prepared (15 minutes prior to first class and 5 minutes prior to all others).
   a. In proper uniform, swimsuit, t-shirt, and shorts
   b. Class roster completed daily
   c. All training aids/equipment ready for class

2. Know what age/ability class you are teaching
   a. Pre-test, first day of class (move children to appropriate level for their best success)
   b. Determine what skills must be taught

3. Develop a detailed lesson plan for each class based on the level and the student's abilities.
   a. Be prepared to alter a lesson plan based on each student's needs and abilities within a class setting
   b. Include character development (help build up their self-confidence)
   c. Include boating safety (go over some safety the last day)

4. Be creative in your teaching methods.
   a. Examples and repetition
   b. Positive reinforcement
   c. Games and songs
   d. Ask Questions
   e. Teach all required skills
   f. Talk to parents daily (let them know how their child is doing in class and let them know something they can work on with their child)

5. All swim instructors must be certified with the American Red Cross prior to teaching classes. All newly certified instructors will be required to practice teaching prior to leading a class independently.

6. All swim instructors are required to attend in-services.

Swim instructor, you have the RESPONSIBILITY to stay positive, display a good attitude, remain supportive, and treat everyone with fairness, kindness and respect. You will need to assist your students, and help them to be attentive to your class while being sensitive to their needs. You have the RESPONSIBILITY to teach and above all, remember you are a ROLE MODEL to the children you teach.

Your signature below indicates that you have read, understand and will adhere to your job description.

SWIM INSTRUCTORS NAME (PRINTED)_____

SWIM INSTRUCTORS SIGNATURE _____

DATE_____

SUPERVISORS SIGNATURE _____